



**MATER HILL CRICKET CLUB INCORPORATED
CARINA CRICKET CLUB (A SUBSIDIARY OF MHCC)
CONSTITUTION**

REVISION DATE 7th April 2018

MATER HILL CRICKET CLUB INCORPORATED

PREAMBLE

Today's Mater Hill Cricket Club represents the successful merger of Mater Hill and Eagles Clubs in 1998. It currently exists as the Mater Hill Cricket Club, the senior portion of the club and the Carina Cricket Club (a subsidiary of the MHCC), the junior portion of the club. Mater Hill was formed in 1975 by Peter "Boots" McEvoy as a single team of mates. Team numbers soon grew as the Club ethos evolved to create a Club dedicated to providing affordable cricket to members from all walks of life. The Eagles started in 1970 as the Southside Eagles, the junior cricketing arm of Southside United Football Club. Both Clubs recognised the importance of having both junior and senior sections to ensure the longevity and strength of the Club and to prevent young cricketers being lost to the sport. Mater Hill aims to utilise the game of cricket to engender mateship, responsibility, community spirit and physical health within its members and the wider community.

1. NAME

The name of the incorporated association shall be the Mater Hill Cricket Club Incorporated (in these rules called "the Club")

2. OBJECTS

The objects for which the Club is established are —

- (a) to combine a group of people to further the interest in the sport of cricket;
- (b) to support whenever possible the junior cricketers;
- (c) to obtain and improve a home ground for the Club;
- (d) to assist Club members in other areas of sport.

3. POWERS

- (1) The Club has, in the exercise of its affairs, all the powers of an individual.
- (2) The Club may, for example-
 - (a) enter into contracts; and
 - (b) acquire, hold, deal with and dispose of property; and
 - (c) make charges for services and facilities it supplies; and
 - (d) do other things necessary or convenient to be done in carrying out its affairs.
- (3) The Club may take over the funds and other assets and liabilities of the present unincorporated association known as the "Mater Hill Cricket Club".
- (4) The Club may also issue secured and unsecured notes, debentures and debenture stock for the Club.

4. CLASSES OF MEMBERSHIP

- (1) The membership of the Club shall consist of ordinary members and any of the following classes of members:
 - (a) life members;
 - (b) social members;
 - (c) junior members.
- (2) The number of ordinary members shall be unlimited.
- (3) Social membership shall only be available to those who do not play in any regular cricket team administered by the Club
- (4) Junior membership shall only be available to those who play in a junior cricket team administered by the Club.
- (5) Life, Ordinary and Social members carry full voting rights at all general meetings of the Club and so are able to vote on all motions presented to any meeting and on the election of the Management Committee. Financial members of either the previous Summer or current Winter season are eligible to vote.
- (6) Notwithstanding subsection (5), Ordinary and Social Members are not entitled to vote in an election to determine the composition of members of the Junior Subcommittee established under Section 16a.
- (7) The voting rights of Junior members and any Ordinary Members who are minors will be held by that member's parent or legal guardian at general meetings and will be limited to voting on the composition of the Junior Subcommittee and motions only affecting the conduct of Junior cricket. Where there is more than one Junior member in a family, the parent or guardian is entitled to one vote per Junior member.

(8) Any temporary or honorary members of the Club and members who are minors are not entitled to vote at any meeting of the club (this clause is not intended to affect the voting rights of members that are held by that member's parent or legal guardian pursuant to subclause (7) above).

5. MEMBERS

(1) Every person who at the date of incorporation of the Club was a member of the unincorporated association and who on or before the day of incorporation agrees in writing to become a member of the Club and makes a written application for membership, shall be admitted by the management committee (subject to approval at a meeting of the club's management committee) to the same class of membership of the Club as that member held in the unincorporated association.

(2) Every member of the Club who previously to agreeing to become a member of the Club has paid the member's subscription due on the day of incorporation, as a member of the unincorporated association, shall not be liable to pay any further sum by way of annual subscription to the Club for the period prior to the day of incorporation.

(3) Every applicant for any class of membership of the Club (other than the members of the unincorporated association referred to in sub-rule (1)) cannot be admitted as a member of the club unless the applicant makes written application for membership, and the application is approved at a meeting of the club's management committee. .

(4) Persons to be elected Life Members shall be nominated by the management committee and voted as such by a majority vote of a general meeting. Life Membership shall be received at an annual general meeting.

6. MEMBERSHIP FEES

(1) The membership fees for each class of membership shall be such sum as the management committee shall from time to time so determine.

(2) The membership fees for each class of membership shall be payable at such time and in such manner as the management committee shall from time to time determine.

(3) The management committee may invite any person to become a social member of the Club for the forthcoming season and waive any membership fee. Such invitation will be in recognition of the services offered by the social member to the Club.

7. ADMISSION AND REJECTION OF MEMBERS

(1) At the next meeting of the management committee after the receipt of any application and the fee applicable for any class of membership, such application shall be considered by the management committee, who shall thereupon determine upon the admission or rejection of the applicant.

(2) Any applicant who receives a majority of the votes of the members of the management committee present at the meeting at which such application is being considered shall be accepted as a member to the class of membership applied for.

(3) Upon the acceptance or rejection of an application for any class of membership the

secretary shall forthwith give the applicant notice in writing of such acceptance or rejection.

8. TERMINATION OF MEMBERSHIP

(1) A member may resign from the Club at any time by giving notice in writing to the secretary.

(2) Such resignation shall take effect at the time such notice is received by the secretary unless a later date is specified in the notice when it shall take effect on that later date.

(3) If a member -

(a) is convicted of an indictable offence; or

(b) fails to comply with any of the provisions of these rules; or

(c) has membership fees in arrears for a period of 2 months or more; or

(d) conducts himself or herself in a manner considered to be injurious or prejudicial to the character or interest of the Club,

The management committee shall consider whether the member's membership shall be terminated.

(4) The member concerned shall be given a full and fair opportunity of presenting the member's case and if the management committee resolves to terminate the membership it shall instruct the secretary to advise the member in writing accordingly.

9. APPEAL AGAINST REJECTION OR TERMINATION OF MEMBERSHIP

(1) Any player, official or club member whose membership has been rejected or terminated by the management committee, must lodge any appeal within fourteen (14) days of the date of the decision should the player concerned have been present when the decision was given, or if they were not present, within fourteen (14) days of the date of the letter from the Secretary advising of the decision.

(2)

(a) Upon receipt of a notification of intention to appeal against rejection or termination of membership the secretary shall convene, within 3 months of the date of receipt by the secretary of such notice, an Appeals Committee to determine the appeal.

(b) The Appeals Committee shall consist of not less than three members, all of whom shall be drawn from the management committee.

(c) The Appeals Committee shall appoint a Chairman at the commencement of the hearing of an appeal.

(3)

(a) The Appeals Committee shall hear and determine each appeal by reference only to all documentation and evidence previously presented to the management committee in respect of the original decision to reject/terminate the relevant person's membership, and shall receive from all interested parties written submissions only with respect to that evidence and submissions that was so previously presented;

(b) The appeal shall not constitute a rehearing;

(c) Any new or additional evidence shall be received by the Appeals Committee only at the

discretion of the Appeals Committee;

(d) There shall be no right of appearance before the Appeals Committee by the player and/or his/her representative. The player and/or his/her representative shall only have the right to call any additional oral evidence by being given leave to do so by a majority of the Appeals Committee.

(4) The Appeals Committee shall, in each case, refer its decision and recommendation to the next meeting of the management committee for ratification.

(5) Where a person whose application for membership is rejected, does not appeal against the decision of the management committee within the time prescribed by these rules or so appeals but the appeal is unsuccessful, the secretary shall forthwith refund the amount of any membership fee paid.

Note: a fee of \$50 is to accompany the lodgment of any such appeal. This fee will only be refunded in the event of the appeal being successful.

10. REGISTER OF MEMBERS

(1) The management committee shall cause a register to be kept in which shall be entered the names and residential addresses of all person admitted to membership of the Club and dates of their admission.

(2) Particulars shall also be entered into the register of deaths, resignations, terminations and reinstatements of membership and any further particulars as the management committee or the members at any general meeting may require from time to time.

(3) The register shall be open for inspection at all reasonable times by any member who previously applies to the secretary for such inspection.

10A. LIST OF RECIPROCAL CLUBS

The secretary must keep on the Club premises a list of reciprocal clubs.

11. SECRETARY

(1) If the Club has not elected an interim officer as secretary for the Club before its incorporation, the members of the management committee must appoint or elect a secretary for the Club within 14 days after incorporation.

(2) If a vacancy happens in the office of secretary, the members of the management committee must appoint or elect a secretary within 14 days after the vacancy happens.

(3) The secretary must be an individual residing in the State who is -

(a) a member of the Club elected by the Club as secretary; or

(b) a member of the Club's management committee appointed by the committee as secretary; or

(c) appointed by the management committee as secretary (whether or not the individual is a member of the Club).

(4) The management committee may appoint and remove the secretary at anytime.

12. MEMBERSHIP OF MANAGEMENT COMMITTEE

(1) The management committee of the Club shall consist of a president, a senior vice-president, a junior vice-president (being the chairperson of the Junior subcommittee), treasurer, all of whom shall be members of the Club, and such number of other members not being less than 5 or more than 8 as the voting members of the Club at any general meeting may from time to time elect or appoint. In addition to the junior vice-president, the Junior subcommittee is entitled to nominate another of its number to sit upon the management committee to be an equal member of that management committee.

(2) At the annual general meeting of the Club, all the members of the management committee for the time being shall retire from office, but shall be eligible upon nomination for re-election.

(3) The election of officers and other members of the management committee shall take place in the following manner -

(a) any 2 members of the Club shall be at liberty to nominate any other member to serve as an officer or other member of the management committee;

(b) the nomination, which shall be in writing and signed by the member and the member's proposer and seconder, shall be lodged with the secretary at least 14 days before the annual general meeting at which the election is to take place;

(c) a list of the candidates' names in alphabetical order, with the proposers' and seconders' names, shall be posted in a conspicuous place in the office or usual place of meeting of the Club for at least 7 days immediately preceding the annual general meeting;

(d) balloting lists shall be prepared (if necessary) containing the names of the candidates in alphabetical order, and each member present at the annual general meeting shall be entitled to vote to any number of such candidates not exceeding the number of vacancies;

(e) should, at the commencement of such meeting, there be an insufficient number of candidates nominated, nominations may be taken from the floor of the meeting.

(4) Members of the management committee who are elected at a general meeting of the club must be elected for a period of not less than one year.

13. RESIGNATION FROM THE MANAGEMENT COMMITTEE

(1) Any member of the management committee may resign from membership of the management committee at any time by giving notice in writing to the secretary but such resignation shall take effect at the time such notice is received by the secretary unless a later date is specified in the notice when it shall take effect on that later date or such member may be removed from office at a general meeting of the Club where that member shall be given the opportunity to fully present the member's case.

(2) The question of removal shall be determined by the vote of the members present at such a general meeting.

(3) There is no right of appeal against a member's removal from office under this section.

14. VACANCIES ON MANAGEMENT COMMITTEE

(1) The management committee shall have power at any time to appoint any member of the Club to fill any casual vacancy on the management committee until the next annual general

meeting.

(2) The continuing members of the management committee may act notwithstanding any casual vacancy in the management committee, but if and so long as their number is reduced below the number fixed by or pursuant to these rules as the necessary quorum of the management committee, the continuing member or members may act for the purpose of increasing the number of members of the management committee to that number or of summoning a general meeting of the Club, but for no other purpose.

15. FUNCTIONS OF THE MANAGEMENT COMMITTEE

(1) Except as otherwise provided by these rules and subject to resolution of the members of the Club carried at any general meeting the management committee -

(a) shall have the general control and management of the administration of the affairs, property and funds of the Club; and

(b) shall have authority to interpret the meaning of these rules and any matter relating to the Club on which these rules are silent.

(2) The management committee may exercise all the powers of the Club —

(a) to borrow or raise or secure the payment of money in such manner as the members of the Club may think fit and secure the same or the payment or performance of any debt, liability, contract, guarantee or other engagement incurred or to be entered into by the Club in any way and in particular by the issue of debentures, perpetual or otherwise, charged upon all or any of the Club's property, both present and future, and to purchase, redeem or pay off any such securities;

(b) to borrow amounts from members and to pay interest on the amounts borrowed and to mortgage or charge its property or any part thereof and to issue debentures and other securities, whether outright or as security for any debt, liability or obligation of the Club, and to provide and pay off any such securities; and

(c) to invest in such manner as the members of the Club may from time to time determine.

(3) For sub-section (2)(b) the rate of interest must not be more than the rate for the time being charged for overdrawn accounts for money lent (whatever the term of the loan) by-

(a) the financial institution for the Club; or

(b) if there is more than 1 financial institution for the Club - the financial institution nominated by the Club.

16. MEETINGS OF MANAGEMENT COMMITTEE

(1) The management committee shall meet at least once every 2 calendar months to exercise its functions.

(1a) The management committee must decide how a meeting is to be called.

(1b) Notice of a meeting is to be given in a way decided by the management committee.

(2) A special meeting of the management committee shall be convened by the secretary on the requisition in writing signed by not less than one third of the members of the management committee, which requisition shall clearly state the reasons why such special meeting is being convened and the nature of the business to be transacted thereat.

(3) At every meeting of the management committee four members of the management committee shall constitute a quorum.

(4) Subject as previously provided in this rule, the management committee may meet together and regulate its proceedings as it thinks fit.

(4A) However, questions arising at any meeting of the management committee shall be decided by a majority of votes and, in the case of equality of votes, the question shall be deemed to be decided in the negative.

(5) A member of the management committee shall not vote in respect of any contract or proposed contract with the Club in which the member is interested, or any matter arising thereout, and if the member does so vote the member's vote shall not be counted.

(6) Not less than 14 days notice shall be given by the secretary to members of the management committee of any special meeting of the management committee.

(6A) Such notice shall clearly state the nature of business to be discussed thereat.

(7) The president shall preside as chairperson at every meeting of the management committee, or if there is no president, or if at any meeting the president is not present within 10 minutes after the time appointed for holding the meeting, the vice-president shall be the chairperson or if the vice-president is not present at the meeting then the members may choose 1 of their number to be chairperson of the meeting.

(8) If within half an hour from the time appointed for the commencement of a management committee meeting a quorum is not present, the meeting, if convened upon the requisition of members of the management committee shall lapse.

(9) In any other case it shall stand adjourned to the same day in the next week at the same time and place, or to such other day and at such other time and place as the management committee may determine, and if at the adjourned meeting a quorum is not present within half an hour from the time appointed for the meeting, the meeting shall lapse.

17. SUBCOMMITTEES

(1) The management committee may delegate any of its powers to a subcommittee consisting of such members of the Club as the management committee thinks fit.

(1a) Any subcommittee so formed shall in the exercise of the powers so delegated conform to any regulations that may be imposed on it by the management committee.

(2) A subcommittee may elect a chairperson of its meetings.

(2a) If no such chairperson is elected, or if at any meeting the chairperson is not present within 10 minutes after the time appointed for holding the meeting, the members present may choose 1 of their number to be chairperson of the meeting.

(3) A subcommittee may meet and adjourn as it thinks proper.

(4) Questions arising at any meeting shall be determined by a majority of the members present and, in the case of an equality of votes, the question shall be deemed to be decided in the negative.

18. JUNIOR SUBCOMMITTEE

(1) The management committee will delegate its powers to run the Junior section of the Club to a Junior Subcommittee consisting of 4 to 6 such members elected by the Junior members elected by the Junior members at a general meeting of the club.

(1a) Any Junior subcommittee so formed shall in the exercise of the powers so delegated conform to any regulations that may be imposed on it by the management committee, except where these regulations conflict with the rules of the junior competition.

(2) The chairperson of the Junior subcommittee will be elected at the Annual General Meeting by the Junior members.

(2a) if no such chairperson is elected, or if at any meeting the chairperson is not present within 10 minutes after the time appointed for holding the meeting, the members present may choose 1 of their number to be chairperson of the meeting.

(3) Questions arising at any meeting shall be determined by a majority of the members present and, in the case of an equality of votes, the question shall be deemed to be decided in the negative.

(4) Two members of the Junior subcommittee shall be represented on the management committee; with the chairperson assuming the position of Junior Vice President.

19. MEETING PROTOCOL

(1) All acts done by any meeting of the management committee or of a subcommittee or by any person acting as a member of the management committee shall, notwithstanding that it is afterwards discovered that there was some defect in the appointment of any such member of the management committee or person acting as aforesaid, or that the members of the management committee or any of them were disqualified, be as valid as if every such person had been duly appointed and was qualified to be a member of the management committee.

(2) A resolution in writing signed by all the members of the management committee for the time being entitled to receive notice of a meeting of the management committee shall be as valid and effectual as if it had been passed at a meeting of the management committee duly convened and held.

(3) Any such resolution may consist of several documents in like form, each signed by 1 or more members of the management committee.

20. FIRST GENERAL MEETING

(1) The first general meeting must be held not less than 1 month, and not more than 3 months, after the day the Club is incorporated.

(2) The management committee must decide where the meeting is to be held.

(3) The business to be transacted at the first general meeting must include the appointment of an auditor.

21. FIRST ANNUAL GENERAL MEETING

The first annual general meeting must be held within 18 months after the day the Club is incorporated.

22. SUBSEQUENT ANNUAL GENERAL MEETINGS

Each subsequent annual general meeting must be held-

- (a) at least once each year; and
- (b) within 3 months after the end of the Club's previous financial year.

23. BUSINESS TO BE TRANSACTED AT ANNUAL GENERAL MEETING

The following business must be transacted at every annual general meeting -

- (a) the receiving of the statement of income and expenditure, assets and liabilities and of mortgages, charges and securities affecting the property of the Club for the last financial year;
- (b) the receiving of the auditor's report on the financial affairs of the Club for the last financial year;
- (c) the presenting by the management committee of the audited statement of the club's financial position to the meeting for adoption;
- (d) the election of members of the management committee;
- (e) the appointment of an auditor;
- (f) the presenting by the management committee of a written report of the club's operation throughout the year.

24. SPECIAL GENERAL MEETING

(1) The secretary shall convene a special general meeting by sending out notice of the meeting within 14 days of:

- (a) being directed to do so by the management committee; or
- (b) being given a requisition in writing signed by not less than one-third of the members presently on the management committee or not less than the number of ordinary members of the Club which equals double the number of members presently on the management committee plus one;
- (c) being given a notice in writing of an intention to appeal against the decision of the management committee to reject an application for membership or to terminate the membership of any person.

(2) A requisition mentioned in subsection (1)(b) shall clearly state the reasons why such special general meeting is being convened and the nature of the business to be transacted thereat.

25. QUORUM AT GENERAL MEETING

(1) At any general meeting the number of members require to constitute a quorum shall be double the number of members presently on the management committee plus 1.

(2) No business shall be transacted at any general meeting unless a quorum of members is present at the time when the meeting proceeds to business.

(2a) For the purposes of this rule - "member" includes a person attending as a proxy or as representing a corporation which is a member.

(3) If within half an hour from the time appointed for the commencement of a general meeting a quorum is not present, the meeting, if convened upon the requisition of members of the management committee or the Club, shall lapse.

(3a) in any other case it shall stand adjourned to the same day in the next week at the same time and place, or, to such other day and at such other time and place as the management committee may determine, and if at the adjourned meeting a quorum is not present within half an hour from the time appointed for the meeting, the members present shall be a quorum.

(4) The chairperson may, with the consent of any meeting at which a quorum is present (and shall if so directed by the meeting), adjourn the meeting from time to time and from place to place, but no business shall be transacted at any adjourned meeting other than the business left unfinished at the meeting from which the adjournment took place.

(5) When a meeting is adjourned for 30 days or more, notice of the adjourned meeting shall be given as in the case of an original meeting.

(6) Save as aforesaid it shall not be necessary to give any notice of an adjournment or of the business to be transacted at an adjourned meeting.

26. NOTICE OF GENERAL MEETING

(1) The secretary shall convene all general meetings of the Club by giving not less than 14 days' notice of any such meeting to the members of the Club.

(2) The manner by which such notice shall be given shall be determined by the management committee.

(3) However, notice of any meeting convened for the purpose of hearing and determining the appeal of a member against the rejection or termination of his membership by the management committee, shall be given in writing.

(4) Notice of a general meeting shall clearly state the nature of the business to be discussed thereat.

27. PROCEDURE AT GENERAL MEETING

(1) Unless otherwise provided by these rules, at every general meeting -

(a) the president shall preside as chairperson, or if there is no president, or if the president is not present within 15 minutes after the time appointed for the holding of the meeting or is unwilling to act, the vice-president shall be the chairperson or if the vice—president is not present or is unwilling to act then the members present shall elect 1 of their number to the chairperson of the meeting; and

(b) the chairperson shall maintain order and conduct the meeting in a proper and orderly manner; and

(c) every question, matter or resolution shall be decided by a majority of votes of the members present; and

(d) every member present shall be entitled to 1 vote and in the case of an equality of votes the chairperson shall have a second or casting vote; and

(e) however, no member shall be entitled to vote at any general meeting if the member's annual subscription is more than 1 month in arrears at the date of the meeting; and

(f) voting shall be by show of hands or a division of members, unless not less than one fifth of the members present demand a ballot, in which event there shall be a secret ballot; and

(g) the chairperson shall appoint 2 members to conduct the secret ballot in such manner as the chairperson shall determine and the result of the ballot as declared by the chairperson shall be deemed to be the resolution of the meeting at which the ballot was demanded; and

(h) a member may vote in person or by proxy or by attorney and on a show of hands every person present who is a member or a representative of a member shall have 1 vote and in a secret ballot every member present in person or by proxy or by attorney or other duly authorised representative shall have 1 vote; and

(i) the instrument appointing a proxy shall be in writing, in the common or usual form under the hand of the appointor or of the appointor's attorney duly authorised in writing or, if the appointor is a corporation, whether under seal or under the hand of an officer or attorney duly authorised; and

(j) a proxy may but need not be a member of the Club; and

(k) the instrument appointing a proxy shall be deemed to confer authority to demand or join in demanding a secret ballot; and

(l) where it is desired to afford members an opportunity of voting for or against a resolution the instrument appointing a proxy shall be in the following form or a form as near thereto as circumstances permit —

MATER HILL CRICKET CLUB INCORPORATED:

I, _____ of _____, being a member of the abovementioned Club hereby appoint _____ of _____, or failing the member, of _____ as my proxy to vote for me on my behalf at the (annual) general meeting of the Club, to be held on the _____ day of _____

Signature.

This form is to be used in favour of the resolution
 against the resolution

Check which option is desired. (Unless otherwise instructed, the proxy may vote as the proxy thinks fit);

(m) the instrument appointing a proxy shall be deposited with the secretary prior to the commencement of any meeting or adjourned meeting at which the person named in the instrument proposes to vote; and

(n) the secretary shall cause full and accurate minutes of all question, matters, resolutions

and other proceedings of every management committee meeting and general meeting to be entered in a book to be open for inspection at all reasonable times by any financial member who previously applies to the secretary for that inspection.

(2) For the purposes of ensuring the accuracy of the recording of such minutes, the minutes of every management committee meeting shall be signed by the chairperson of that meeting or the chairperson of the next succeeding management committee meeting verifying their accuracy.

(3) Similarly, the minutes of every general meeting shall be signed by the chairperson of the meeting or the chairperson of the next succeeding general meeting.

(4) However, the minutes of any annual general meeting shall be signed by the chairperson of that meeting or the chairperson of the next succeeding general meeting or annual general meeting.

28. BY-LAWS

The management committee may from time to time make, amend or repeal by-laws, not inconsistent with these rules, for the internal management of the Club and any by-law may be set aside by a general meeting of members.

29. ALTERATIONS OF RULES

(1) Subject to the provisions of the Associations Incorporation Act 1981, these rules may be amended, rescinded or added to from time to time by a special resolution carried at any general meeting.

(2) However an amendment, rescission or addition is valid only if it is registered by the chief executive.

30. COMMON SEAL

(1) The management committee shall provide for a common seal and for its safe custody.

(2) The common seal shall only be used by the authority of the management committee and every instrument to which the seal is affixed shall be signed by a member of the management committee and shall be countersigned by the secretary or by a second member of the management committee or by some other person appointed by the management committee for the purpose.

31. FUNDS AND ACCOUNTS

(1) The funds of the Club must be kept in the name of the Club in a financial institution decided by the management committee.

(2) Proper books and accounts shall be kept and maintained either in written or printed form in the English language showing correctly the financial affairs of the Club and the particulars usually shown in books of a like nature.

(3) All moneys shall be deposited as soon as practicable after receipt thereof.

(4) All amounts of \$200 or over shall be paid by cheque or bank transfer signed or otherwise authorised by any 2 of the president, secretary, treasurer or other members authorised from time to time by the management committee.

(5) Cheques shall be crossed "not negotiable" except those in payment of wages, allowances or petty cash recouplement's which may be open.

(6) The management committee shall determine the amount of petty cash which shall be kept on the imprest system.

(7) All expenditure shall be approved or ratified at a management committee meeting.

(8) As soon as practicable after the end of each financial year the treasurer shall cause to be prepared a statement containing the particulars of -

(a) the income and expenditure for the financial year just ended; and

(b) the assets and liabilities and of all mortgages, charges and securities affecting the property of the Club at the close of that year.

(9) if the Club is incorporated within 3 months of the end of the Club's financial year, subsection (8) does not apply for the financial year the Club is incorporated.

(10) The auditor must examine the statement prepared under subsection (8) and present a report on it to the secretary before the next annual general meeting following the financial year for which the audit was made.

(11) The income, profit, assets and other property of the Club must be used solely in promoting the Club's objects.

(12) The payment of dividends to, or the distribution of income, profits or assets of the club among, the club's members is prohibited.

32. DOCUMENTS

The management committee shall provide for the safe custody of books, documents, instruments of title and securities of the Club.

33. FINANCIAL YEAR

The financial year of the Club shall close on the last day of March in each year.

34. DISSOLUTION

The Club shall be dissolved if a resolution to that effect is carried by a vote of a three-fourths majority of the financial members present at a general meeting convened to consider the question.

35. DISTRIBUTION OF SURPLUS ASSETS TO ANOTHER ENTITY

(1) This section applies if the Club is wound-up under part 7 of the Act and there are surplus assets.

(2) The surplus assets must not be distributed among the members but must be given to

another entity -

(a) that has objects similar to the Club's objects; and

(b) the rules of which prohibit the distribution of the entity's income and assets to its members.

(3) in this section - "surplus assets" has the meaning given by section 47(3) of the Act.

END
